

# Alliance Farmers' Market – Vendor Guidelines 2010

**Market Dates: Saturdays, June 19 - October 16**

**Market Time: 9:00 a.m. – Noon**

**Fee: Seasonal Fee of \$100 (to be paid at beginning of season) or \$10 per Weekly Market**

Seasonal fee must be paid to the Market Manager prior to the beginning of the season. Weekly fees must be paid prior to set up, or mailed to Ginny Daniel, 1046 Federal Ave., Alliance 44601 prior to market date. The Market Manager will designate available space(s) from which to choose prior to booth set up. Fees may be paid by cash, check or money order. **Please make checks payable to: Alliance Farmers' Market.**

- Vendors must provide their own tables or other display equipment.
- Only fruits, vegetables, plants, herbs, cut/dried flowers, baked goods, jellies, jams, honey, syrup, pet treats, and/or other approved products grown or produced by the vendor may be sold.
- Baked goods must be clearly labeled per ODA regulations.
- Flea market, craft or second-hand items are not permitted.
- Alcoholic beverages and firearms are not permitted on market premises.
- Vendors should arrive and be set up prior to market opening time. Vendors may arrive no earlier than 8:00 a.m. to set up and must vacate the property by 12:30 p.m.
- If vendor has sold 90% of his/her merchandise, he/she may leave the market or remain until market closes.
- Vehicles must be pulled all the way into a space if selling from it. Please maintain a line with the other vendors to accommodate the public safely walking along the outside perimeter.
- A vendor space is equal to two (2) parking spaces. If additional space is needed, a second location must be purchased.
- Vendors are not permitted to sell items during non-approved market times.
- For customer ease, prices for all items are to be clearly marked.
- Vendors are requested to provide bags for sold merchandise and have enough change for the day's sales.
- All litter, debris and other materials must be removed when vendor leaves market.
- Vendors must comply with all applicable local health department, Ohio Department of Agriculture, USDA rules and regulations, and any other federal, state or local licenses. Vendors should contact the Alliance Health Department at (330) 821-7373 or USDA at (614) 728-6250 if they have questions. The Alliance Farmers' Market is not responsible for the enforcement of USDA, ODOA or any other local regulations. Each vendor is responsible for being aware of and being in compliance with regulations for their sales.
- All vendors are independent entities and responsible for compliance with local codes and payment of all applicable federal, state and local taxes. Personal and product liability is the responsibility of the vendor.

**Seasonal Vendors** are defined as Vendors paying for the entire SEASON: A space will be reserved in your name and you are assigned that space at each market, or you may choose any open space at each market.

**Weekly Vendors** are defined as Vendors paying by the WEEK: Weekly vendors may choose from available spaces each week on a first come first served basis. You may reserve as many weeks in advance as you wish if you make advance payment for each week. Please be aware that available spaces will vary from week to week. Weekly vendors **MUST** register prior to the Saturday they wish to attend. **NO VENDOR** will be accepted if there has been no pre-registration.

**PRE-REGISTRATION** for a market space can be made by calling Ginny Daniel at (330) 821-7712 or Meg Mundy at (330) 868-3529, or contacting a market representative during Saturday markets.

The Alliance Farmers' Market appreciates your cooperation with the guidelines stated above. By participating in the Alliance Farmers' Market, Vendors agree to abide by the guidelines of the Market. If a Vendor refuses or is unable to comply with the guidelines, the Market shall discontinue the Vendor's participation in the Market and all fees will be forfeited. If you have any questions or need assistance, please contact Ginny Daniel at (330) 821-7712 or Meg Mundy at (330) 868-3529.